

EXHIBITOR CONTRACT

COMPANY DETAILS								
Company Name:			Trading As:					
Registration No:			VAT No:					
Web Address:			Facebook:					
Contact details	Name and Surname		Telephone Number			E-mail Address		
Accounts Department:								
Marketing Department:								
Person in Charge of Stall:			(cell number)					
Owner/Manager Contact:								
Postal Address:				Code:				
Physical Address:				Code:				
STAND INFORMATION								
Requested Stand Number:			Dimensions:				Stand Price (R):	
Allocated Stand Number: (Office use)			Dimensions:				Stand Price (R):	
Electricity Required:	Yes	No	3 Phase Required	Yes	No	Charge for 3 phase power – Thu to Sat	R 500.00	
							Charge for general power – Thu to Sat	R 300.00
Wood chips required to cover floor area of stand:				Yes	No	Please request a quotation from the organisers. Exhibitor will be responsible for the levelling & spreading of the chips on the stand.		
Dedicated security guard required at stand from 18:00 to 08:00				Yes	No	Please request a quotation from the organisers. J&M will provide ALL security services and no other service providers or private guards may be used.		



Description of exhibition, products and brands (attach addendum should more space be required)			
Notes:	<p>Exhibitors are encouraged to visit their prospective stands before booking a stand to ensure that the stand dimension and characteristic is in line with the exhibitor requirements. The AGFO Expo committee accepts no responsibility for the levelling or adjustments to any of the stands.</p> <p>Some stands do have a slight slope and exhibitors who require a level stand must please discuss their requirement with the AGFO Expo committee.</p> <p>Should an exhibitor require a forklift for the handling of heavy equipment, arrangements must be made at least one week prior to the commencement of the AGFO Expo.</p>		
GENERAL TERMS			
<ol style="list-style-type: none"> Reservations are made on a first come first served basis. Whilst AGFO Expo will endeavour to meet your specific requirements or other general requests, no guarantee will be given. Stands and stand numbers may be moved or changed to accommodate the floor plan. Care will be taken to move stands to the next best position. Stands not secured by a deposit or a full payment can be reserved by other exhibitors. A five day grace period to pay will be given. If no payment is received from the first applicant within the five day grace period the stand will automatically revert to the second applicant. Should this registration be successful you will be permitted to exhibit the products that you have listed on this booking form. Any amendments to the product description must be put in writing to the organisers for approval. FOUR Exhibitor badges are included in the price of the stand and any additional badges or gate entrances will be charged for at the applicable rate. Exhibitors who require additional entrance tickets and/or Exhibitor badges must please send a request to admin@agfo.co.za. This document serves as a contract between the Exhibitor and AGFO Expo. The Exhibitor accepts the Terms and Conditions as laid out in Annexure 1. 			
SIGNED FOR EXHIBITOR		SIGNED FOR AGFO EXPO	
Full Name:		Full Name:	
Title/Designation:		Title/Designation:	
Signature:		Signature:	
This signatory warrants his authority to bind the exhibitor.		This signatory warrants his authority to bind AGFO Expo (Pty) Ltd.	
BANK DETAILS	AGFO Expo / First National Bank / White River / Branch Code 270 552 Account No: 6259 34 18687		

